



Bee Safe Bulletin

September 2000



Calendar of Events

September 18 – 22
GRC Safety Week

**September 18, 19,
and 22**

Safety Handouts at
Main Café 10 a.m. –
1 p.m.

Upcoming Training

There is no
upcoming training
at this time. Please
see next month's
Bee Safe Bulletin
for future training.

REMEMBER
Mission Success
Starts with Safety

Safety in Action

What can you do to ensure a safe working environment at Glenn? The question is really an easy one to answer. We must work as a team to make safety a reality at our Center! This means that each of us has a very special role to play in creating a work environment that is comfortable and safe. We start the process with safety training.

Safety training will help us recognize workplace hazards and provide us with the tools to eliminate or reduce their severity. Therefore, each of us should actively participate in any safety training or safety activities that are made available. The Glenn Safety Office (GSO) offers numerous opportunities for you to attend safety training or to receive one-on-one assistance. Ask your supervisor to have safety training scheduled for you and others in your organization, or make members of the GSO aware of your particular need. The GSO will be pleased to provide the training or assistance to you.

Supervisors are the first line-of-defense for maintaining a workplace that is safe, productive, and yes, safe. If you have questions related to safety, never guess the answer instead ask your supervisor! Learn to involve them in your safety-related efforts.

As we conduct our day-to-day business, each of us must keep "safety" and "safe practices" at the forefront of our minds. Regardless of the position we occupy or the location of our primary workarea, we need to make a concerted effort not to pose a hazard, nor cause a hazard, in and around the workplace. The following are some little things each of us can do to protect our co-workers and ourselves:

- As an office worker, you are mindful to close the file cabinet drawer when you retrieve files. This will prevent others from tripping over it. You remove potential trip hazards from walkways, whether you put them there or not! You maintain your area in a clean, clutter free manner. After all, it is not the custodial crew's responsibility to clean up after you.
- As a laboratory worker, you never leave tools or equipment in a location that might pose a hazard to others. You promptly return tools to the tool bin and never take short cuts. Even when you have a tight timeline! You wear your safety equipment on and off the job because you know safety has no quitting time. Your safety attitude applies around the clock.
- Additionally, you are aware of how others complete their tasks. When you observe unsafe practices, you gently remind the offender of the need to work safely. If unsafe conditions are observed, you personally correct them or call management's attention to the problem. You readily offer suggestions of how a potentially unsafe situation can be rectified.

In other words, you act as a totally empowered individual who has control of the safety aspects of your workspace. You put safety in action because, as we say at Glenn, "Mission Success Starts with Safety".

FLASH - September 18 – 22, GRC Safety Week Activities - FLASH

As part of the Glenn Safety Initiative, the GSO will conduct the following series of safety awareness seminars:

- The Highway Patrol will discuss the growing occurrences of "Road Rage" during a presentation in the AD Building Auditorium on September 18, 2000, 1:30 – 3:30 p.m.
- On September 20, 2000, the Federal Protective Services will present "Workplace Violence". That meeting will be held in the AD Building Auditorium, 1:30 – 3:30 p.m.
- Ms. Lynn Hammond of the Witness Victim's Center will lecture on "Domestic Violence Stalking", on September 21, 2000, at the AD Building Auditorium 9 – 10 a.m. Also, the FBI will discuss "Weapons of Mass Destruction" – a presentation on domestic and environmental terrorism, 1:30 – 3:30 p.m., in the DEB Auditorium.

Please plan to attend each of these informative events.

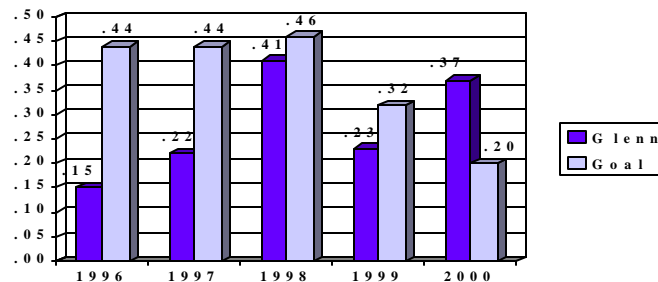
August - Civil Service Injury/Illness - Fiscal Year 2000/Fourth Quarter

LOST-TIME INJURY/ILLNESS

ORG. CODE	DIRECTORATE	TOTAL INCIDENTS	TOTAL DAYS LOST
7000	Engineering and Technical Services Directorate	5	76
0500	Office of Safety and Assurance Technologies	1	47
0180	Office of Equal Opportunity	1	1 (Continuing)

Lost Time Rate

Lost Time Rate (LTR)



LTR = # of Lost Time Incidents x 200,000 / # of Hours Worked

LOST TIME INCIDENTS

DIRECTORATE	TOTAL DAYS LOST	DESCRIPTION
7000 Engineering and Technical Services Directorate	56	Employee injured when struck on the head by spreader bar from overhead crane. Employee was rushed to hospital. Contusion to the head and right shoulder.
	1	Employee stepped with left foot into the gap between floor of test cell and the thrust stand. Hospital x-rays found normal, external bruise.
	3	Employee was stepping onto a loading dock and lost footing. Slipped off and jammed left thigh against concrete.
	11	Employee was moving a self propelled lift and left hand was crushed between the left panel and an electric panel. Crush injury to the wrist.
	5	Employee was moving concrete stairs and stairs tipped, striking left foot. Severe bone contusion with muscle and ligament tears and possible stress fracture.
0500 Office of Safety and Assurance Technologies	47	Employee was checking the emergency light located in the stairwell on the first floor. He walked down the steps, slipped on the bottom step. The toe of the left foot hit the floor and twisted the ankle. The x-rays showed that the fifth metatarsal of the left foot is broken.
0180 Office of Equal Opportunity	1 (Continuing)	Employee had slipped on the stairs and was rushed to the hospital. Broke ankle in three different locations and dislocated the other parts of ankle.